

MISSING THE FINAL ONLINE EXAM – 1/2020

OFFICE OF ACADEMIC AFFAIRS,

OCTOBER 1, 2020



- In case students have missed the examination because of the unavoidable situations i.e. personal matters that prevent them from taking the online examination, students can petition for the **“late final examination 1/2020”** fill in the required information in the provided form, and submit the complete petition as well as scanned documents i.e. pictures, medical bills etc that could substantiate the petition **within October 21, 2020.**

- The results of the petition would be announced on **October 28th, 2020** at www.au.edu Topic : **Teaching and Learning** or www.registrar.au.edu Topic : **Announcement**
- Should the Late Exam Committee requires the interview with the students, the interview's result would be announced on **November 4th, 2020** at the above website.
- With permission to take the “late examination”, students must:
 1. pay the late exam fee of 1,000 baht/permitted subject at Krungsri Bank, Account number 425-000-1629 **within November 5th-10th, 2020 before 16.00 hrs. (Thailand time zone)**, otherwise the petition would be discarded.
 2. Submit the scanned or captured picture of the receipt of the late-exam fee payment with their students ID code to finance@au.edu within the aforementioned dates.

- Note:** a) Failure to fulfill the 2 above requirements will subject the students to obtaining the “W” grade for the subject(s) concerned.
- b) Prior to making the late-exam fee payment for the subjects with late-exam permission, students must be certain about their intention and readiness for the examination of the concerned subjects, as the late examination fee, once paid, would be non-refundable.
- Check exam schedule from website www.au.edu Topic : Teaching and Learning or www.registrar.au.edu on **November 30th, 2020.**
 - **Late Examination dates are December 5th – 6th, 2020.**
 - **Irrespective of students’ reasons, there will not be any arrangement of special make-up examinations** for students missing the aforementioned exams, and the “W” grade would be automatically assigned to the subjects concerned. As such, students are expected to always remind themselves of the stated dates.



**Petition for Online
Late Final Examination 1/2020**

SCAN ME